

## Small Business Armed Robbery Quiz

The Columbia Police Department Crime Prevention Unit has designed the following short quiz to help business owners evaluate their current robbery prevention practices. Business owners may answer the questions, and if they answer No to any of them, then they are requested to contact the Crime Prevention Unit, who will respond with any suggestions on improving current procedures.



1. Is it your store policy to maintain a surveillance system?
2. Is it your store policy to know your regional captain and their telephone number?
3. Is it your store policy that employees greet all who enter the business?
4. Is it your store policy to have a silent alarm in your business?
5. Is it your store policy to take no large bills and signs clearly stating that fact?
6. Is it your store policy that the cash register be located so that it can clearly be seen by the police as they drive by?
7. Is it your store policy to keep a small amount of cash in registers and to place any excess cash in a safe or fireproof money lockbox?
8. Is it your store policy to place height markings at exits?
9. Is it your store policy to vary times and routes to the bank?
10. Is it your store policy to use containers that are not obviously money bags to make deposits?
11. Is it your store policy to call police for money escorts?
12. Is it your store policy for employees' personal valuables to be kept in a locker or locked desk?
13. Is it your store policy to have a buddy system for employees working after dark?
14. Is it your store policy to keep trees and shrubs trimmed away from outside lighting?
15. Is it your store policy that no employee will wait outside in the parking lot for a ride home?
16. Is it your store policy to report all suspicious activity in and around the business to the police?
17. Is it your store policy that, in the event of a robbery, employees shall not follow the robber outside?
18. Is it your store policy that, in the event of a robbery, employees know to place their safety first before money and merchandise?
19. Is it your store policy that, in the event of a robbery, the police will be called immediately, even if the silent alarm is activated?
20. Is it your store policy that, in the event of a robbery, employees are not to talk amongst themselves about how the suspect looked, but instead to talk only to the police about such details?